



LAWRENCE COUNTY JUVENILE DIVISION
ADOPTION FILING DOCUMENT CHECKLIST
(Pro Se Litigants)

- _____ **Confidential Filing Information Sheet** (can be found under the general forms)
- _____ **Petition for Adoption**
- _____ **Affidavit**
- _____ **Consent** – must be signed by anyone 14 and over
- _____ **Financial Affidavit**
- _____ **Motion for Appointment of GAL** (if child is under 18)
- _____ **Proposed Order for GAL** (if child is under 18)
- _____ **Background Check** (unless it is an Adult Adoption)
- _____ **Social Summary** – may file a motion to be waived by Judge
- _____ **Background Check** – must be done on all adoptions except adult
- _____ **Proposed Judgment** – must be filed before the final hearing
- _____ **Request for summons** – must be done on any minor adoption
- _____ **Certificate of Decree of Adoption** –all adoptions (State of MO form)

Filing fee is \$150.50

The Circuit Clerk’s Office does not have any documents in our office you are responsible to locate and/or prepare these forms.

This checklist is only to be used as a reference and not as an official guideline. It is up to the filer to ensure all the proper documents are prepared and filed with the court.