



Pro-se Filing Information & Responsibilities

Who suggested that you file this order? _____

A police report has been made on (date) _____ with (agency) _____

To file in Lawrence County either you must reside there, the person you're filing against can be served there, or the incident occurred there.

To file for yourself you must be over the age of seventeen or otherwise emancipated.

To file against someone who is seventeen or younger you must first contact the Juvenile Office.
(Juvenile Office: 417-235-6245, address 309 E Cleveland Ave, Monett, MO 65708)

To file for any child(ren) you must be their parent or legal guardian.

To file for custody there cannot be any prior order regarding custody pending or having been made involving the child(ren) and the person being filed against.

Failure to fully complete and/or changing the pre-printed text on the petition may result in a denial of the petition.

When describing what happened, please be **current**, **specific**, and **detailed**. If more space is required, additional pages are available and can be attached to the petition.

Please do not write on the back of the petition or any additional pages.

At the request of the court, a background check will be made to see what legal actions have been taken or are pending against the parties involved in this protection order.

If the Judge sets the petition for a court date, notice will be provided to the petitioner, however, **it is the petitioner's responsibility to be aware of their court date**. Petitioners are advised to contact the court if the notice of the court date has not been received after 3 – 5 business days.

Failure to appear may result in a dismissal of the case.

If the respondent violates the order, it is the petitioner's responsibility to make a police report.

If a Guardian ad Litem is appointed to represent the child(ren), the court will assess the costs at the hearing.

If the allegations regarding the children qualify under the mandated abuse/neglect reporting law, a hotline call will be made to the Children's Division.

For additional resources, forms, and general information, including the redaction requirements of Court Operating Rule 2, please visit www.selfrepresent.mo.gov

I have read this document, or had it read to me, and affirm that I qualify to file for an order of protection and I understand my responsibilities as the petitioner,

Signature of Petitioner

Date



Confidential Case Filing Information Sheet

Required at Time of Filing Petition

NOTICE TO LAW ENFORCEMENT:

This is a confidential form and shall be used only to validate the electronic transfer of the case into the Missouri Uniform Enforcement System (MULES).

DO NOT SERVE THIS FORM TO THE RESPONDENT.

For COURT USE ONLY:

Pursuant to 455, RSMo,

- Ex parte petition granted, case set for hearing.
 Custody awarded to Petitioner.
 Ex parte petition denied, case dismissed.
 Ex parte petition denied, case set for hearing.

So ordered,

/s/ _____
 Judge Date

NOTE: It is the parties' responsibility to keep the court informed of any change of address or employment.

Petitioner:

The adult victim of domestic violence, stalking, or sexual assault, or person filing on behalf of the child(ren).

Name: (Last) _____ (First) _____ (Middle) _____

Address: _____

City: _____ State: _____ Zip: _____ Phone Number: _____

Confidential Address [If checked, do not write address anywhere on petition.] Petitioner alleges they/the child(ren) would be endangered if their address was disclosed, therefore requests it be maintained as confidential.

Email Address: _____

DOB: _____ Gender: _____ SSN: _____ Race: _____

Height: _____ Weight: _____ Hair Color: _____ Eye Color: _____

Employer Name: _____

Employer Address: _____

City: _____ State: _____ Zip: _____ Phone Number: _____

Respondent:

The person alleged to have committed domestic violence, stalking, or sexual assault.

Name: (Last) _____ (First) _____ (Middle) _____

Address: _____

City: _____ State: _____ Zip: _____ Phone Number: _____

Email Address: _____

DOB: _____ Gender: _____ SSN: _____ Race: _____

Height: _____ Weight: _____ Hair Color: _____ Eye Color: _____

Employer Name: _____

Employer Address: _____

City: _____ State: _____ Zip: _____ Phone Number: _____

The following information regarding children is required. Complete this section for any child subject to the action of this case.

Child(ren):**Any person under the age of eighteen.**

Child 1 Name: _____

SSN: _____ DOB: _____ Gender: _____ Race: _____

Child 2 Name: _____

SSN: _____ DOB: _____ Gender: _____ Race: _____

Child 3 Name: _____

SSN: _____ DOB: _____ Gender: _____ Race: _____

Child 4 Name: _____

SSN: _____ DOB: _____ Gender: _____ Race: _____

Child 5 Name: _____

SSN: _____ DOB: _____ Gender: _____ Race: _____

Child 6 Name: _____

SSN: _____ DOB: _____ Gender: _____ Race: _____

Child 7 Name: _____

SSN: _____ DOB: _____ Gender: _____ Race: _____

Child 8 Name: _____

SSN: _____ DOB: _____ Gender: _____ Race: _____

Child 9 Name: _____

SSN: _____ DOB: _____ Gender: _____ Race: _____

Child 10 Name: _____

SSN: _____ DOB: _____ Gender: _____ Race: _____

 Check if more than ten children and attach additional sheet
Instructions

✓ If additional space is needed, complete additional Confidential Case Filing Information Sheets.

NOTE: The full Social Security Number (SSN) is **required** pursuant to section 509.520, RSMo. This is a confidential document due to the SSN and possible confidential addresses. This information is used to open a case in the courts case management system. While cases deemed public under Missouri statutes can be accessed through Case.net, the day and month of birth, SSN, and confidential addresses are NOT provided to the public through Case.net.

Submitted by: _____ Bar ID (required if attorney): _____

If not shown above:

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email Address: _____

NOTE: It is the parties' responsibility to keep the court informed of any change of address or employment.

Instructions to Clerk

A copy of this form shall be sent to law enforcement to validate the electronic transfer of the case into MULES. This document must be saved in the case management system with a document security level of 6 making this a sealed document.

Confidential Redacted Information Filing Sheet
Order of Protection - Child
TO BE SERVED WITH THE PETITION.

Petitioner Information

Your full name: _____

Respondent Information

Name: _____

Child Information

Name: _____

Address: _____



Petition for a Court Order of Protection - Child

Lawrence County, Missouri Circuit Court
(County where court is located. City of Saint Louis is considered a county.)

Use this form to ask for a court Order of Protection on behalf of a child (person under 17 years of age unless otherwise emancipated) who has been a victim of child abuse, sexual assault, or stalking. The Petitioner must be a parent, guardian, guardian ad litem, a court appointed special advocate, or a juvenile officer. Learn more: <https://www.courts.mo.gov/page.jsp?id=383>. This form is for use for one child. **Do not include the name of the child on this form. Include the name on the Confidential Redacted Filing Information Sheet.**

Case Number 24LW-PN00
(Will be assigned by the court when case is filed)

(Your Name)
Petitioner,

You are the **Petitioner**. The Petitioner is the person who starts a court case.

- I am the
- parent or guardian of the child.
 - guardian ad litem for the child.
 - court appointed special advocate for the child.
 - juvenile officer.

Child needing protection:

Protected Child Initials Only: _____

Age: _____ Sex: F M Race: _____

And

Respondent.

The **Respondent** is the person the child needs protection from.

A. Information about the people involved in this case

Information about the protected child.



The person the child needs protection from will get a copy of this form.

Child

Relationship to Respondent:

- child
 step-child or former step-child
 parent is unmarried, intimate residing/resided with Respondent
 other (specify): _____

Respondent is

- a household member who is residing with the child.
 a household member who resided with the child in the past.
 an emancipated child who is residing with the child.
 an emancipated child who resided with the child in the past.
 stalking the child.
 sexually assaulting the child.

This happened at _____ (address),
_____ (city), Missouri, in the County of _____.

The family home of the child is: (check the boxes that apply)

- owned leased rented

By: Respondent Petitioner Other (name) _____.

Occupied by: (include name only if different from above) _____.

Respondent has knowingly and intentionally: (check all the boxes that apply)

- caused or attempted to cause physical harm to the child
 placed or attempted to place the child in apprehension of immediate physical harm
 coerced the child
 stalked the child
 harassed the child
 sexually assaulted the child
 unlawfully imprisoned the child
 followed the child from place to place
 abused the child's pet(s)
 threatened to do any of the above

Please describe in detail what happened:

An immediate and present danger of domestic violence, stalking, or sexual assault to the child exists because (describe): _____
_____.

Information about the person the child needs protection from.

The court and law enforcement will use this section to try to find the Respondent. Fill in as much information as you can.

If you don't know something, leave it blank.

Alias or nickname (list all): _____

Last four digits of social security number: _____ Age: _____

Is at least 18 years of age or emancipated under 18.

Race: _____ Sex: _____

Height: _____ Weight: _____ Hair Color: _____ Eye Color: _____

Identifying marks (Examples: tattoos, birthmark, braces, beard, pierced ear, glasses): _____

Home address: _____

City: _____ County: _____

Phone number: _____

Work name: _____

Work address: _____

Work phone: _____ Work hours: _____

Other places law enforcement may find Respondent to serve the paperwork:

B. I am asking the court to

Use this section to ask the court for what you want in the case. Check all boxes that apply.

1. **Order an Ex Parte (emergency) Order of Protection.**

Ex parte means this request can be granted without a hearing. It is a temporary order.

2. **Order a Full Order of Protection.**

The court will schedule a hearing about your request and may grant the order after listening to both sides.

3. I want the court to order Respondent not to:

- commit or threaten to commit domestic violence, stalking, sexual assault, molesting, or disturbing the peace of the protected child.
- abuse or threaten to abuse the protected child's pet(s).
- enter the family home of the protected child, located at _____
- enter the school(s) of the protected child, located at _____
- enter the place of work of the child, located at _____
- come within _____ (feet) of the protected child.
- communicate with the protected child by phone, email, text, social media, or in any other way.
- have any contact with the protected child except as specifically authorized by the court order.
- other: _____
- I am requesting the Ex Parte Order of Protection exclude Respondent from the family home of the protected child because:
 - It is in the best interest of the child to remain in the home;
 - A substantial risk to the child exists unless Respondent is excluded.
 - A remaining adult family or household member is able to care adequately for the child in the absence of Respondent; and
 - A commitment has been obtained from the Children's Division to provide appropriate social services to the family or household members during the period of time which an Order of Protection is in effect
- I am not requesting exclusion of Respondent from the family home of the protected child.

4. **Award custody or visitation of the protected child as listed in C. below.**

5. **Order Respondent to pay child support, maintenance, other support, court fees, or for injuries I received.**

Child support is money paid by one parent to the other parent or guardian for the financial support of a child. Child support may be ordered by a court or child support enforcement agency.

Maintenance is money paid by one ex-spouse to the other ex-spouse for financial support of the spouse. Maintenance may be ordered by a court during or after a divorce.

- I ask Respondent to pay \$ _____ in **child support** to me every week month.
- I ask Respondent to pay \$ _____ in **maintenance** to me every week month.
- I ask Respondent to pay \$ _____ to me for **rent or mortgage payments to the residence occupied by the protected child** per week per month on the home that I live in.
- I ask Respondent to pay \$ _____ to me for **reasonable housing or other services provided to the protected child by a shelter for victims of domestic violence** per week per month.

- I ask Respondent to pay \$ _____ to me for **medical treatment or services provided to the protected child as a result of injuries sustained by an act of domestic violence committed by Respondent.**
- I ask Respondent to pay **court costs.**
- I ask Respondent to pay **attorney fees.**

6. **Order temporary possession of personal property to me.**

Personal property is property other than land that you own. Examples of personal property are a bed, furniture, Xbox, jewelry, etc.

- Order Petitioner be given temporary possession of (list items)

- Prohibit Respondent from disposing of property owned together with me

7. **Order the Respondent to go to counseling or treatment for**

- batterers.
- substance abuse.

8. **Other**

- Order the full order of protection to automatically renew unless Respondent asks for a hearing at least 30 days before the order expires.
- Petitioner to receive wireless telephone number(s) and billing responsibilities from Respondent. You must also complete the Wireless Telephone Number Transfer Addendum form. <https://www.courts.mo.gov/file.jsp?id=105013>
- Award possession and care of the child's pet(s) to me and order Respondent to pay for medical costs that resulted from abuse of the pet(s).
- Order my address on my voter's registration record to be closed to the public.
- Other (specify): _____.

C. Custody of the Child



The court cannot change custody if a prior order regarding custody is pending or has been made.

Who should receive custody of the child?

<u>Person to Receive Custody</u>	<u>Relationship to Parties</u>	<u>Temporary</u>	<u>Full</u>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

Indicate any prior or pending court cases before, or orders entered by this court or any other court involving the following parties. (If there are no cases, indicate there are none.)

Petitioner: _____

Respondent: _____

Child (identified above): _____

Award visitation with the child as follows: _____

D. Signatures

I swear or affirm under penalty of perjury that the facts are true according to my best knowledge and belief.

I certify that I have removed all confidential information from this document in compliance with the redaction requirements in Rule 55.025.



NOTICE: You are not required to reveal any current address or place of residence of the child on this petition. **Do not provide this information if doing so will endanger the child.**

Sign

Date

Your address, telephone number

Attorney Signature (if applicable)

Date

Attorney's name, bar number

Attorney's address, telephone number